



Primary

Individual has been diagnosed with COVID-19.

QUARANTINE INDIVIDUAL

- Follow directives of medical providers.
- Quarantine individual for 10 days *after symptom onset* and resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
- Asymptomatic cases - isolation and precautions can be *discontinued 10 days after date of first positive test*.

NOTIFY

Notify the following individuals:

- Area Superintendent
- Field Safety Trainers
Aaron Waugh 515.202.6354
Mike Woodhead 402.676.1414
- Mark Guetzko 563.529.2911

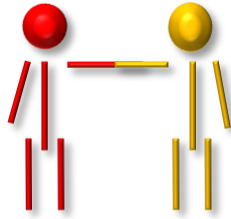
CONTACT TRACING

Identify team members who have been in close contact (*inside 6' for more than 15 minutes*) with the individual. Notify affected team members of potential exposure without naming employee – refer affected team members to “Direct Exposure” steps.

CLEAN, DISINFECT OR QUARANTINE AREA

Define affected areas on jobsite, in shop/yard, or office and:

- Quarantine area(s) for three day minimum for self-sanitizing.
- OR -
- Clean and disinfect area to reduce three day quarantine prior to returning to work.



Direct Exposure/ Presents Symptoms

Team member(s) have been in direct contact with Primary Individual who has tested positive for COVID-19 - *OR* - presents symptoms of COVID-19 and is pursuing/awaiting test results.

If the infectious party and close contacts (inside 6' for > 15 minutes) were wearing face coverings consistently and correctly, NO QUARANTINE IS RECOMMENDED.

QUARANTINE

Absent face coverings, directly exposed Team Member(s) who were:

- In CLOSE CONTACT with primary individual (*within 6' for more than 15 minutes*) will quarantine for 14 days after last contact
- OR until a negative COVID-19 test result or clearance for duty for the Individual is issued by a medical professional.

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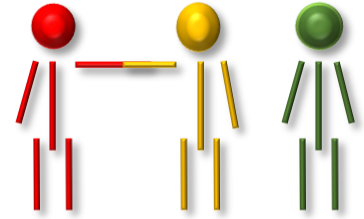
CONTACT TRACING

Identify Secondary Team Member(s) that practiced social distancing and maintained 6' from Primary Individual but were in close contact with Directly Exposed Team Member – refer to Secondary Exposure steps.

CLEAN / QUARANTINE

Define affected areas and:

- Quarantine area(s) for three day minimum for self-sanitizing
- Clean and disinfect area to reduce three day quarantine prior to return.



Secondary Exposure

Twice removed contact. Secondary Team Member has been in contact with a Direct Exposure Team Member but not in contact with the Primary Individual.

QUARANTINE - NO

No quarantine. Secondary Team Member should *monitor their own health* and *report if they begin to have symptoms*.

NOTIFY

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- Mark Guetzko 563.529.2911

CONTACT TRACING

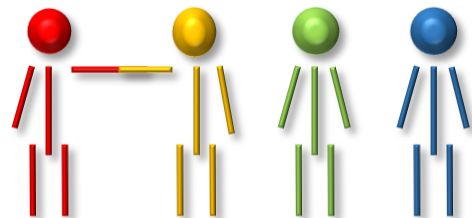
Identify Tertiary Team Member(s) who were in close contact with the Secondary Team Member(s):

- No notification of the Tertiary Team Member(s) is necessary

NO FURTHER ACTION

However, in the event this Secondary Team Member moves to a Direct Exposure position as a result of the Direct Exposed Team Member(s) testing positive for COVID-19 or presents with symptoms, then the Secondary Team Member(s) would quarantine for 14 days from last date of exposure to the Direct Exposed Team Member if they were in CLOSE CONTACT with the individual(s) in question (*within 6' for > 15 minutes*).

CONTACT YOUR SUPERVISOR WITH QUESTIONS OR CONCERNS



Tertiary

Three times removed contact. Tertiary Team Member has been in contact with a Secondary Exposure Team Member.

NO ACTION

No action or notification necessary unless this employee moves to Secondary Exposure.

Pre-Screen Temp Guidelines: IF YOU'RE SICK. STAY HOME.

96.6 to 99.6 degrees: “Normal Temp” range. Okay to enter work area.

99.7 to 100.3 degrees: Retest after 10 minute waiting period.

100.4 or greater: DO NOT ENTER work area. Off duty & return with doctor's release.

102.0 or greater: SEEK MEDICAL ATTENTION if fever reducers do not lower temp.